

Monthly SWCD Board Meeting Minutes

August 14, 2019

Chairman, Jeff Deets, called the meeting to order August 14, 2019 at 8:32am Location: USDA Building Morrison, IL.

Members present were: Mike Jacobsen, Dan Exner, Dave Cook, and Jeff Deets. Paul Young was absent.

District Staff: Dave Harrison - Resource Conservationist, Patricia Paxson - Administrative Coordinator

NRCS Personnel: Henry Sanford

Guest: None

Board Minutes: A motion was made by Dave Cook, seconded by Mike Jacobsen to approve the July 3, 2019 board meeting minutes. Motion carried.

Treasurer's Report, approve time sheets, and pending bills: Mike Jacobsen gave report. Dave Cook moved, seconded by Dan Exner, a motion to accept the Treasurer's report and approve time sheets, and pending bills. Motion carried.

NRCS Report: Report attached.

RC Report: See attached report.

AC Report: See attached report.

Old Business – SWCD Future – Purchasing a water tester kit was discussed again. We could not find an appropriate tester for less than the \$1,000 previously agreed on. A motion was made by Mike Jacobsen, seconded by Jeff Deets to disregard the previous month's vote and to purchase a Hach DR900 as well as all necessary supplies from Hach Company. Part of the motion was to also contact Blackhawk Hills Regional Council to apply for a grant to cover some of the cost of the water tester and supplies. Motion Carried. A disclaimer will need to be developed before any well water testing is done. Dave discussed the Flikkema property again and it was decided no further action needs to be taken until the time comes. Summer conference was July 14-16, 2019, new director Dan Exner attended. He attended every seminar possible, learned quite a bit and did some networking.

Personnel Policy and Procedures review – The policy was reviewed during the meeting and changes were noted in the policy. The AC will make one more change that was missed. A motion was made by Dave Cook, seconded by Mike Jacobsen to approve the Personnel Policy and Procedures once the last change is made. Motion carried. Take off agenda.

Filter fabric rack – Take off agenda until further notice. We have to see what type of new shed we will have at the new building location before determining if a rack will fit.

Employee Reviews/Contracts – Both employees turned in their evaluation forms. Contracts were discussed and a statement needs to be added to the contracts stating both employees will be offered an Individual Coverage HRA, \$500 per month/\$6,000 per year, that will go into effect January 2020. The IRS is still trying to work out the details before any information can be released to the public.

Budget – Motion made by Dave Cook, seconded by Mike Jacobsen to approve the budget as is and send to the regional representative. Motion carried.

Office Equipment Insurance – Still need to get a couple quotes for new insurance coverage.

Tree planter – Was accidentally left off the agenda. Motion was made by Dave Cook, seconded by Mike Jacobsen to get the hitch of the tree planter fixed and then purchase new wheels from Harry's Farm Tire. Motion carried.

New Business

Executive Session –

Adjourn: Mike Jacobsen moved, seconded by Jeff Deets to adjourn the meeting at 9:55am. Motion carried.

Next meeting is scheduled for September 4, 2019 at 8:30am.

Approved by:



Transcribed by: Patricia Paxson, AC

Monthly SWCD Education Board Meeting Minutes

August 14, 2019

Vice-Chairman, Dan Exner, called the meeting to order at 9:56am August 14, 2019. Location: USDA Building Morrison, IL

Those present were: Mike Jacobsen, Dan Exner, and Dave Cook. Jeff Deets, Paul Young and Mark Kaiser were absent.

District Staff: Dave Harrison - Resource Conservationist, Patricia Paxson - Administrative Coordinator

NRCS Personnel: None

Guests: None

Minutes: A motion was made by Dave Cook, seconded by Mike Jacobsen to approve the July 3, 2019 minutes. Motion carried.

Treasurer's Report/Pending Bills: Mike Jacobsen gave report. Dave Cook moved, seconded by Mike Jacobsen to accept the Treasurer's report as well as approve the pending bills. Motion carried.

Old Business

Fulton Education Center –The Nature Center had an agenda of events planned for the spring and summer; people enjoyed the workshops they have had. The picnic area at the center is finally complete. The house will need a new roof in the near future. To get more information about the ANC, take a look at their Facebook page – Andresen Nature Center.

Dean Huisingsh Land – Prairie Tour was given on the Huisingsh property on July 30, 2019. 20 people attended the event and we received great positive feedback from it. We will definitely plan another event like this in the future. We will also look in to have a pruning event on the property in late winter/early spring.

Cover Crop workshop - Bill Holesinger's workshop was on August 8, 2019 with 12 people in attendance. There is another workshop being held in partnership with the Univ. of IL Extension office on September 6, 2019 from 10am-2pm with a classroom setting in the morning and a bus tour in the afternoon. More details to follow.

Budget – Motion made by Dave Cook, seconded by Mike Jacobsen to approve the budget as is and send to the regional representative. Motion carried.

Burn seminars were not on the agenda this month but mentioned. We would like to get more detail put together to see if either of these events can happen this fall or next spring.

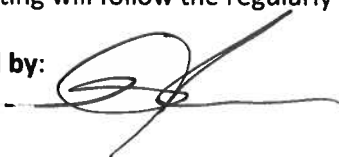
Education grants – AC contacted secretaries in all schools in Whiteside County asking to pass the grant information to all the educators in their facility. Also sent it to the superintendent of schools to put in their newsletter.

New Business

Adjourn – Mike Jacobsen made a motion, seconded by Dave Cook to adjourn at 10:28am. Motion carried.

Next Meeting will follow the regularly scheduled District Board Meeting September 4, 2019.

Approved by:



Transcribed by: Patricia Paxson, AC