

Monthly SWCD Board Meeting Minutes

July 5, 2017

Chairman, Vern Latwesen, called the meeting to order July 5, 2017 at 8:30am Location: USDA Building Morrison, IL.

Members present were: Mike Jacobsen, Vern Latwesen and Dave Cook. Jeff Deets and Paul Young were absent.

District Staff: Dave Harrison - Resource Conservationist, Patricia Paxson - Administrative Coordinator

NRCS Personnel: Mark Kaiser, DC - Absent

Guest: None

**Board Minutes:** A motion was made by Dave Cook, seconded by Mike Jacobsen to approve the June 9, 2017 board meeting minutes. Motion carried.

**Treasurer's Report, approve time sheets, overtime and pending bills:** Mike Jacobsen gave report. Dave Cook moved, seconded by Vern Latwesen, a motion to accept the Treasurer's report and approve time sheets, overtime and pending bills. Dave Cook made a motion, seconded by Mike Jacobsen to hire the same accounting firm as last year to do the AFR and review of books. Dave Cook made a motion, seconded by Mike Jacobsen to pay mileage, hotel fee and meal costs to Vern Latwesen for attending the quarterly board meeting in June in Springfield. Another motion was made by Dave Cook, seconded by Vern Latwesen to offer to buy up to 60 hours of employee vacation, at their current rates and have these funds deposited in to the employee's Simple IRA accounts. Employees will need to have made their decision by the next board meeting on August 2, 2017. Motions carried.

**DC Report:** See attached report.

**RC Report:** See attached report.

**AC Report:** See attached report.

**Old Business – SWCD Future –** New CRP and NRCS administrative agreements are being discussed for the future. AISWCD will send out information as they receive it from NRCS. Our office will run at current capacity until further notice.

**Employee contracts and evaluations –** Were turned in for the board members to review. Tabled until next meeting when all the board members can attend.

**Credit Card –** Look into for the future to see if we would be able to accept credit card payments.

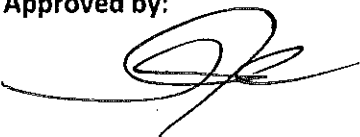
**New Business – Budget –** Develop FY18 budget before the next board meeting.

**Executive Session –** none

**Adjourn:** Mike Jacobsen moved, seconded by Dave Cook to adjourn the meeting at 9:16am. Motion carried.

Next meeting is scheduled for August 2, 2017.

Approved by:



Transcribed by: Patricia Paxson, AC

Monthly SWCD Education Board Meeting Minutes

July 5, 2017

Vice-Chairman, Vern Latwesen, called the meeting to order at 9:17am June 9, 2017. Location: USDA Building Morrison, IL

Those present were: Mike Jacobsen, Vern Latwesen, and Dave Cook. Jeff Deets and Paul Young were absent.

District Staff: Dave Harrison - Resource Conservationist, Patricia Paxson - Administrative Coordinator

NRCS Personnel: Mark Kaiser, DC - Absent

Guests: none

**Minutes:** A motion was made by Dave Cook, seconded by Mike Jacobsen to approve the June 9, 2017 minutes. Motion carried.

**Treasurer's Report/Pending Bills:** Mike Jacobsen gave report. Dave Cook moved and Vern Latwesen seconded a motion to accept the Treasurer's report as well as approve the pending bills. Motion carried.

**Old Business**

Fulton Education Center – Center is moving forward, they have been receiving more donations. The ANC has been holding educational presentations as well as various camps throughout the summer.

Teacher Grants – Are open for application. Will get the word out to the teachers as soon as school starts in the fall.

Radio Show – We are now doing our radio show on two different stations, KROS 1340am/105.9fm of Clinton IA and WQUD 105.5fm of Erie IL. The dates and times of the show are listed on our website.

Donation to Ed Fund – Letter was put in the newsletter asking the public for donations to help with education grants, field trips, etc.

Morrison School Ag Program – When school starts, we will be in contact with Morrison high school Ag teacher. We would like to see if we can possibly pay for part of a conservation curriculum or guest speaking event.

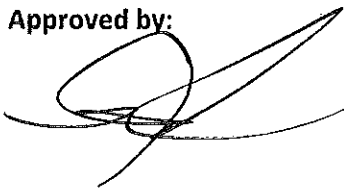
Facebook Ad – There was discussion at last month's meeting about selling ads on Facebook for people to help generate funds for the Education Foundation. This has been tabled.

**New Business – None**

**Adjourn** – Dave Cook moved and Mike Jacobsen seconded the motion to adjourn at 9:30am. Motion carried.

Next Meeting will follow the regularly scheduled District Board Meeting August 2, 2017.

Approved by:

A handwritten signature in black ink, appearing to be 'Mike Jacobsen', written over a horizontal line.

Transcribed by: Patricia Paxson, AC