

Monthly SWCD Board Meeting Minutes

June 9, 2017

Chairman, Vern Latwesen, called the meeting to order June 9, 2017 at 8:28am Location: USDA Building Morrison, IL.

Members present were: Mike Jacobsen, Vern Latwesen and Jeff Deets. Dave Cook and Paul Young were absent.

District Staff: Dave Harrison - Resource Conservationist, Patricia Paxson - Administrative Coordinator was absent.

NRCS Personnel: Mark Kaiser, DC

Guest: None

Board Minutes: A motion was made by Mike Jacobsen, seconded by Jeff Deets to approve the May 3, 2017 board meeting minutes. Motion carried.

Treasurer's Report, approve time sheets, overtime and pending bills: Mike Jacobsen gave report. Jeff Deets moved, seconded by Vern Latwesen, a motion to accept the Treasurer's report and approve time sheets, overtime and pending bills. Mike Jacobsen made a motion, seconded by Jeff Deets to pay \$15.00 dues fee to NIFA. Motions carried.

DC Report: See attached report.

RC Report: See attached report.

AC Report: See attached report. Mike Jacobsen made a motion, seconded by Jeff Deets for the AC to purchase a new computer, locally. Motion carried.

Old Business – SWCD Future – New CRP and NRCS administrative agreements are being discussed for the future. Our office will run at current capacity until further notice.

Seed picking – We now have enough contracted seed pickers for the 2017 season. Can take off agenda.

Employee contracts and evaluations – Were turned in for the board members to review. Tabled until next meeting when all the board members can attend.

Prevailing Wage – Mike Jacobsen moved, seconded by Jeff Deets to fulfill the legal requirements to post the prevailing wage statement and include the same disclaimer we've used in the past. Motion Carried

New Business – Credit Card – Board member mentioned that we may want to check in to getting a credit card reader in order to take payments for purchases.

Executive Session – none

Adjourn: Mike Jacobsen moved, seconded by Jeff Deets to adjourn the meeting at 9:12am. Motion carried.

Next meeting is to be determined.

Approved by: Michael Jacobsen, Director

Transcribed by: Dave Harrison, RC

Monthly SWCD Education Board Meeting Minutes

June 9, 2017

Vice-Chairman, Vern Latwesen, called the meeting to order at 9:13am June 9, 2017. Location: USDA Building Morrison, IL

Those present were: Mike Jacobsen, Vern Latwesen, Jeff Deets. Paul Young and Dave Cook were absent.

District Staff: Dave Harrison - Resource Conservationist, Patricia Paxson - Administrative Coordinator - Absent

NRCS Personnel: Mark Kaiser, DC

Guests: none

Minutes: A motion was made by Mike Jacobsen, seconded by Jeff Deets to approve the May 3, 2017 minutes. Motion carried.

Treasurer's Report/Pending Bills: Mike Jacobsen gave report. Jeff Deets moved and Vern Latwesen seconded a motion to accept the Treasurer's report as well as approve the pending bills. Motion carried.

Old Business

Fulton Education Center – Center is moving forward, they have been receiving more donations. We will be mentioning ANC and its events on our radio programs.

Teacher Grants – Should be in contact with Morrison high school Ag teacher and see if we can possibly pay for part of a conservation curriculum or guest speaking event.

Amazon Smile – Information was sent to amazon smile and should be good to go.

Radio Show – The two new stations were discussed as well as the amount of time versus amount of money we were spending. Also talked about the WSDR sales rep visiting our office, wondering why we were changing stations.

Donation to Ed Fund – Send a letter and form that have been created to ask for possible donations to the education fund from the public.

Morrison School Ag Program – Spoke about in the teacher grant section.

New Business – Check in to asking people about possibly putting ads on Facebook that would generate funds for the Education Foundation.

Adjourn – Mike Jacobsen moved and Mark Kaiser seconded the motion to adjourn at 9:26am. Motion carried.

Next Meeting is to be determined.

Approved by: Michael Jacobsen, Director

Transcribed by: Dave Harrison, RC