

Monthly SWCD Board Meeting Minutes

June 6, 2018

Chairman, Vern Latwesen, called the meeting to order June 6, 2018 at 8:30am Location: USDA Building Morrison, IL.

Members present were: Mike Jacobsen, Vern Latwesen, Jeff Deets and Paul Young. Dave Cook was absent.

District Staff: Dave Harrison - Resource Conservationist, Patricia Paxson - Administrative Coordinator

NRCS Personnel: Mark Kaiser, DC

Guest: Dan Exner

**Board Minutes:** A motion was made by Mike Jacobsen, seconded by Jeff Deets to approve the April 4, 2018 board meeting minutes. Motion carried.

**Treasurer's Report, approve time sheets, overtime and pending bills:** Mike Jacobsen gave report. Jeff Deets moved, seconded by Vern Latwesen, a motion to accept the Treasurer's report and approve time sheets, overtime and pending bills. Motion carried.

**DC Report:** See attached report.

**RC Report:** See attached report.

**AC Report:** See attached report.

**Old Business – SWCD Future –** The governor signed a new state budget so we should be receiving more funding in the future. The office will run at current capacity until further notice.

**New Business – Vacation / Policy –** It was mentioned that we should look into making a new vacation / policy book to have on hand for future reference. Issue of burning on company time was raised again but the policy was clarified. Due to insurance concerns, no burning can be conducted on district time and vacation can be used at the employee's discretion.

**Employee Evaluation / Contracts –** time of year again for employees to give their evaluations to the board of directors. Tabled to next meeting.

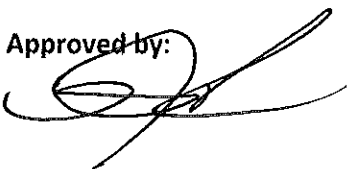
**Prevailing wage -** Discussion of prevailing wage was held, tabled to next meeting.

**Executive Session –** none at this meeting but board said one will be held at the July 11<sup>th</sup> meeting.

**Adjourn:** Jeff Deets moved, seconded by Mike Jacobsen to adjourn the meeting at 9:45am. Motion carried.

Next meeting is scheduled for July 11, 2018 at 8:30am.

Approved by:



Transcribed by: Patricia Paxson, AC

Monthly SWCD Education Board Meeting Minutes

June 6, 2018

Chairman, Paul Young, called the meeting to order at 9:31am June 6, 2018. Location: USDA Building Morrison, IL

Those present were: Mike Jacobsen, Vern Latwesen, Paul Young, and Jeff Deets. Dave Cook was absent.

District Staff: Dave Harrison - Resource Conservationist, Patricia Paxson - Administrative Coordinator

NRCS Personnel: Mark Kaiser, DC

Guests: Dan Exner

**Minutes:** A motion was made by Vern Latwesen, seconded by Mike Jacobsen to approve the April 4, 2018 minutes. Motion carried.

**Treasurer's Report/Pending Bills:** Mike Jacobsen gave report. Vern Latwesen moved and Jeff Deets seconded a motion to accept the Treasurer's report as well as approve the pending bills. Motion carried.

**Old Business**

Fulton Education Center – The ANC has science camps planned to be held at the center. The ANC prairie looks good and the picnic shelter is almost complete. They did a presentation to West Carroll 4<sup>th</sup> graders. To get more information about the ANC, take a look at their Facebook page – Andresen Nature Center.

Local/state Envirothon – Fulton High School team placed 5<sup>th</sup> in the state competition on May 3<sup>rd</sup> and 4<sup>th</sup> in Monticello IL. ANC Director Kyle Kopf attended as a volunteer to represent the SWCD, he had a great time.

Education grants –none at this time, take off agenda.

Fruit Tree seminar – We have a person willing to be a speaker for us, we just need to decided pin down a date and location. We are thinking January 2019, start with some indoor presentations and lunch and then finish up outdoors with a short presentation. More discussion to follow.

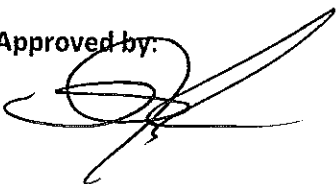
Donations – A list of past years donors was sent out to the directors to use if they would like to ask members of the public for donations to benefit the SWCD Education Foundation.

**New Business** – 4<sup>th</sup> grade day is being planned and will be held on September 27, 2018 in Savanna at Pallsades State Park.

**Adjourn** – Mike Jacobsen made a motion, seconded by Mark Kaiser to adjourn at 10:06am. Motion carried.

Next Meeting will follow the regularly scheduled District Board Meeting July 11, 2018.

Approved by:



Transcribed by: Patricia Paxson, AC