

Monthly SWCD Board Meeting Minutes

June 12, 2019

Chairman, Jeff Deets, called the meeting to order June 12, 2019 at 8:32am Location: USDA Building Morrison, IL.

Members present were: Mike Jacobsen, Dan Exner, Dave Cook (left at 9:50am) and Jeff Deets. Paul Young was absent.

District Staff: Dave Harrison - Resource Conservationist, Patricia Paxson - Administrative Coordinator

NRCS Personnel: Ron Hall

Guest: Dean Huisingsh & Mark Kaiser

**Executive Session** – Motion made by Dave Cook, seconded by Dan Exner to hold an executive session. Motion carried. Executive session lasted from 8:35am – 8:45am. After the executive session a motion was made by Mike Jacobsen, seconded by Dave Cook not to release executive session meeting minutes to the public. This motion also included reviewing executive meeting minutes once per year, in the month of June. Motion carried.

**Board Minutes:** A motion was made by Dave Cook, seconded by Mike Jacobsen to approve the May 1, 2019 board meeting minutes. Motion carried.

**Treasurer's Report, approve time sheets, and pending bills:** Mike Jacobsen gave report. Dave Cook moved, seconded by Dan Exner, a motion to accept the Treasurer's report and approve time sheets, and pending bills. Motion carried.

**NRCS Report:** See attached report. DC stated the office needs to have accident and injury forms on hand at the office.

**RC Report:** See attached report.

**AC Report:** See attached report.

**Old Business** – SWCD Future – The AC reported that we received more funding through the intergovernmental agreement. An attorney was contacted about the Flikkema Farm, nothing needs to be done at this time. Purchasing a water tester kit was discussed again. More details to follow at a later time.

**Personnel Policy and Procedures review** – Motion made by Dave Cook, seconded by Jeff Deets to make the administrative coordinator the office supervisor as referenced in the policy book. Motion carried. The policy was reviewed during the meeting and changes were noted in the policy. The AC will make the changes as noted and present to the board at the next meeting.

**Prevailing Wage** – Motion was made by Mike Jacobsen, seconded by Jeff Deets that the Whiteside County Soil and Water Conservation District under legal obligation has adopted the prevailing wage policy, but does not necessarily endorse it. Motion carried. Take off agenda

**Trailer Sale** – We had one bid placed for the trailer. We received \$650, the buyer agreed to cover the cost of the missing title and was given the paperwork for the trailer. Take off agenda

**Filter fabric rack** - A design needs to be created to take to the fabrication shop to have it built. Tabled.

**Blackhawk Hills dues** – Motion made by Mike Jacobsen, seconded by Dan Exner to pay the \$300 dues fees to BHRC. Motion carried. Dan also spoke about the BHRC Spring Summit he attended two days prior. Said the main topic of the meeting was the future work forces in general. Take off agenda

**New Business** – Employee reviews/contracts – will be discussed at the July meeting

**Adjourn:** Mike Jacobsen moved, seconded by Jeff Deets to adjourn the meeting at 10:16am. Motion carried.

Next meeting is scheduled for July 3, 2019 at 8:30am.

Approved by:



Transcribed by: Patricia Paxson, AC

## Monthly SWCD Education Board Meeting Minutes

June 12, 2019

Vice-Chairman, Dan Exner, called the meeting to order at 10:17am June 12, 2019. Location: USDA Building Morrison, IL

Those present were: Mike Jacobsen, Dan Exner, Jeff Deets and Mark Kaiser. Paul Young and Dave Cook were absent.

District Staff: Dave Harrison - Resource Conservationist, Patricia Paxson - Administrative Coordinator

NRCS Personnel: Henry Sanford

Guests: Dean Huisingh

**Minutes:** A motion was made by Mike Jacobsen, seconded by Jeff Deets to approve the May 1, 2019 minutes. Motion carried.

**Treasurer's Report/Pending Bills:** Mike Jacobsen gave report. Jeff Deets moved, seconded by Mike Jacobsen to accept the Treasurer's report as well as approve the pending bills. Motion carried.

### Old Business

Fulton Education Center –The Nature Center has an agenda of events planned for the spring and summer. NLI may be purchasing 3 acres of land and holding the easement for the Nature Center until the Center is able to fully purchase it themselves. ANC had a couple summer camps available. To get more information about the ANC, take a look at their Facebook page – Andresen Nature Center.

Envirothon – The state competition was in Monticello IL, May 1-2, 2019. Sterling Newman Team 1 received 2<sup>nd</sup> place overall in the state competition. Shannon Adams attended at the SWCD representative. Take off agenda

Dean Huisingh Land – Mr. Huisingh spoke to the board again and has a rough draft of ideas he would like to see happen with the land easement proposal. More discussion to follow in a month or so.

### New Business

Raid Garden – Dan Exner stated that another person approached him about rain gardens. We may put together a rain garden seminar in the future. Tabled

**Adjourn** – Mike Jacobsen made a motion, seconded by Mark Kaiser to adjourn at 11:00am. Motion carried.

Next Meeting will follow the regularly scheduled District Board Meeting July 3, 2019.

**Approved by:**



**Transcribed by:** Patricia Paxson, AC