

Monthly SWCD Board Meeting Minutes

May 1, 2019

Vice-Chairman, Dan Exner, called the meeting to order May 1, 2019 at 9:21am Location: USDA Building Morrison, IL.

Members present were: Mike Jacobsen, Dan Exner and Dave Cook. Jeff Deets and Paul Young was absent.

District Staff: Dave Harrison - Resource Conservationist, Patricia Paxson - Administrative Coordinator

NRCS Personnel: Henry Sanford

Guest: Mark Kaiser

Board Minutes: A motion was made by Dave Cook, seconded by Mike Jacobsen to approve the March 6, 2019 board meeting minutes. Motion carried.

Treasurer's Report, approve time sheets, and pending bills: Mike Jacobsen gave report. Dave Cook moved, seconded by Mike Jacobsen, a motion to accept the Treasurer's report and approve time sheets, and pending bills. Motion carried.

NRCS Report: See attached report.

RC Report: See attached report.

AC Report: See attached report.

Old Business – SWCD Future – The office will run at current capacity until further notice. The AC reported that we just received funding from IDOA and we will be receiving more funding through the intergovernmental agreement. RC spoke about the Flikkema Farm. An attorney needs to be contacted about the matter to see if and what needs to be done.

Office Supplies – Quickbooks – AC reported that the current version of QB will no longer be supported after May 31, 2019 and that a new version needs to be purchased. A motion was made by Mike Jacobsen, seconded by Dave Cook to purchase the upgrade of the QuickBooks program needed. Take off agenda.

Purchasing a water tester kit was discussed at an earlier meeting. More details to follow at a later time.

New Business –

Personnel Policy and Procedures review - was discussed. AC needs to send the board member a color highlighted copy of possible updates/changes to the policy. Will discuss again at the next meeting.

Prevailing Wage – was mentioned and action will be taken at the next meeting.

Trailer Sale – the 12' Rettig trailer owned by the SWCD is no longer used and/or needed. Decision was made to advertise said trailer saying it is sold as is, no warranty. The title needs to be found before advertising the item.

Member, Mike Jacobsen, suggested that the district look into purchasing or fabricating a rack for the rolls of filter fabric we have. This would make rolling them out and cutting the fabric so much easier and efficient for the employees. Tabled.

Vice-Chairman, Dan Exner, mentioned someone had approached him regarding rain gardens. The AC stated she had just come across a rain garden how to manual the day before and will print it and have them available at the office.

Another seminar was mentioned – a burn seminar. At this point is it only an idea and will be discussed in the future if it is something we should pursue.

Executive Session – none

Adjourn: Dave Cook moved, seconded by Mike Jacobsen to adjourn the meeting at 10:00am. Motion carried.

Next meeting is scheduled for June 5, 2019 at 8:30am.

Approved by: 

Transcribed by: Patricia Paxson, AC

Monthly SWCD Education Board Meeting Minutes

May 1, 2019

Vice-Chairman, Dan Exner, called the meeting to order at 8:35am May 1, 2019. Location: USDA Building Morrison, IL

Those present were: Mike Jacobsen, Dave Cook, Dan Exner. Mark Kaiser arrived at 9:10am. Paul Young and Jeff Deets were absent.

District Staff: Dave Harrison - Resource Conservationist, Patricia Paxson - Administrative Coordinator

NRCS Personnel: Henry Sanford

Guests: Dean Huisingh

Minutes: A motion was made by Dave Cook and Mike Jacobsen seconded to approve the March 6, 2019 minutes. Motion carried.

Treasurer's Report/Pending Bills: Mike Jacobsen gave report. Dave Cook moved, seconded by Mike Jacobsen to accept the Treasurer's report as well as approve the pending bills. Motion carried.

Old Business

Fulton Education Center –The Nature Center has an agenda of events planned for the spring and summer. NLI may be purchasing 3 acres of land and holding the easement for the Nature Center until the Center is able to fully purchase it themselves. To get more information about the ANC, take a look at their Facebook page – Andresen Nature Center.

Fruit Tree seminar – The fruit tree seminar was held March 9, 2019. There were 42 people in attendance. Bruce Black and Grant McCarty, both Univ of Il Extension employees presented. Take off agenda.

Chain Saw seminar – Was held on April 6, 2019 on Capp Rd, Morrison IL. There were 21 people in attendance. Norm Hall, certified arborist was the presenter for the day. Event was a great success. Take off agenda.

Envirothon – The state competition is in Monticello IL, May 1-2, 2019. Sterling Newman Team 1 will be attending the state competition. Congratulations.

Dean Huisingh Land – Mr. Huisingh spoke to the board again and has a rough draft of ideas he would like to see happen with the land easement proposal. More discussion to follow in a month or so.

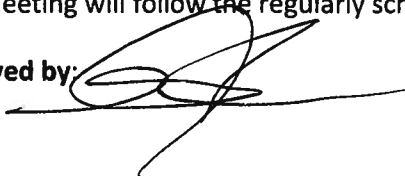
Blackhawk Hills Dues – Motin made by Mike Jacobsen, seconded by Dave Cook to defer this topic to the district agenda. Motion carried.

New Business

Adjourn – Mike Jacobsen made a motion, seconded by Mark Kaiser to adjourn at 9:20am. Motion carried.

Next Meeting will follow the regularly scheduled District Board Meeting June 5, 2019.

Approved by:



Transcribed by: Patricia Paxson, AC