

Monthly SWCD Board Meeting Minutes

September 7, 2016

Chairman, Dave Cook, called the meeting to order September 7, 2016 at 8:35am Location: USDA Building Morrison, IL.

Members present were: Mike Jacobsen, Dave Cook and Dave Feltes. Paul Young and Jeff Deets were absent.

District Staff: Dave Harrison - Resource Conservationist, Patricia Paxson - Administrative Coordinator

NRCS Personnel: Mark Kaiser

Guest: Vern Latwesen and Gerald Hall

Board Minutes:

A motion was made by Mike Jacobsen, seconded by Dave Feltes to approve the August 3, 2016 board meeting minutes. Motion carried.

Treasurer's Report, Approve time sheets, overtime and pending bills: Mike Jacobsen gave report. Dave Cook moved, seconded by Mike Jacobsen, a motion to accept the Treasurer's report and approve time sheets, overtime and pending bills. Motion carried.

DC Report: See attached report.

RC Report: See attached report.

AC Report: See attached report.

Old Business – SWCD Future – Discussed topics again and district will run at current capacity until further notice. Ideas and topics were discussed about the budget issue and what we can do to protect ourselves in the future. We need to discuss whether or not we should or need to keep a cushion of funds in the accounts in case the district were to cease normal operations. While talking about the SWCD future, guest Gerald Hall had a couple questions and comments about being subcontracted through the SWCD for seed picking. Since seed picking is an every year item, Mike Jacobsen moved, seconded by Dave Cook that Mr. Hall get in touch with the RC to verify a list of seed that we need picked. He was also told that due to the financial situation, every seed species will have a cap on how much he picks. Motion Carried.

105.5 Radio Show – Not much has happened with this radio station, take off agenda until further notice.

Budget – Mike Jacobsen moved and Dave Feltes seconded a motion to approve the prepared budget as is. Motion carried.

Employee Evaluations – Employee self-evaluation and contracts were gone over by the board. Motion was made by Mike Jacobsen, seconded by Dave Feltes that each employee get a \$1,000 bonus, and that each employee get a pay increase. The RC will get a \$3.88 per hour wage increase and the AC will get a \$1.37 per hour increase. The bonus can be paid immediately if they choose but the wage increase will not take effect until the beginning of the next pay period, which will start the week of September 11, 2016. The board noticed there needs to be some language changed, concerning health insurance, in each employee contract as soon as possible and then presented back to the board. Motion carried.

New Business

Executive Session – Motion by Mike Jacobsen, seconded by Dave Feltes to hold an executive session to speak about employee contracts at 9:23am. Roll call vote is as follows: Dave Cook – yes, Dave Feltes – yes, Mike Jacobsen – no. Came out of session at 9:31am, all three voted affirmative to go back to regular session.

Adjourn: Mike Jacobsen moved, seconded by Dave Feltes to adjourn the meeting at 10:08am. Motion carried.

Next meeting is Wednesday October 5, 2016 at 8:30am

Approved by:

A handwritten signature in black ink, appearing to be 'D. Cook', written over a horizontal dotted line.

Transcribed by: Patricia Paxson, AC

Monthly SWCD Education Board Meeting Minutes

September 7, 2016

Vice -Chairman, Dave Feltes, called the meeting to order at 10:09am September 7, 2016. Location: USDA Building Morrison, IL

Those present were: Mike Jacobsen, Dave Cook and Dave Feltes. Paul Young and Jeff Deets were absent.

District Staff: Dave Harrison - Resource Conservationist, Patricia Paxson - Administrative Coordinator

NRCS Personnel: Mark Kaiser, NRCS

Minutes: A motion was made by Mike Jacobsen, seconded by Dave Cook to approve the August 3, 2016 minutes. Motion carried.

Treasurer's Report/Pending Bills: Mike Jacobsen gave report. Mark Kaiser moved and Dave Cook seconded a motion to accept the Treasurer's report as well as approve the pending bills. Motion carried.

Old Business

Fulton Education Center – Center is moving forward, they have been receiving more donations. A driveway between the Nature Center and Heritage Canyon has had work started on it. It will remain gravel until next year sometime. Prairie plants are being established.

105.5 Radio Show – Not much has happened with this radio station, take off agenda until further notice.

4th Grade Conservation Day – Conservation Day is planned for Carroll and Whiteside counties only, on September 29, 2016. We have a total of 22 classes and 472 students registered for the day.

Trailer – Idea of finding a tow behind trailer to load taxidermy animals and go from school to school on a rotating basis to do presentations for middle aged students. We need to talk with schools to make arrangements. Take off agenda until further notice.

Budget – Dave Cook moved and Mike Jacobsen seconded a motion to approve the prepared budget as is. Motion carried.

New Business

Adjourn Mike Jacobsen moved and Mark Kaiser seconded the motion to adjourn at 10:29am. Motion carried.

Next Meeting is Wednesday October 5, 2016, following the SWCD board meeting.

Approved by:



Transcribed by: Patricia Paxson, AC