

Monthly SWCD Board Meeting Minutes

September 4, 2019

Chairman, Jeff Deets, called the meeting to order August 14, 2019 at 8:35am Location: USDA Building Morrison, IL.

Members present were: Mike Jacobsen, Dan Exner, Dave Cook, Jeff Deets and Paul Young.

District Staff: Dave Harrison - Resource Conservationist - absent, Patricia Paxson - Administrative Coordinator

NRCS Personnel: Eric

Guest: Mark Kaiser

Board Minutes: A motion was made by Mike Jacobsen, seconded by Dave Cook to approve the August 14, 2019 board meeting minutes. Motion carried.

Treasurer's Report, approve time sheets, and pending bills: Mike Jacobsen gave report. Dave Cook moved, seconded by Dan Exner, a motion to accept the Treasurer's report and approve time sheets, and pending bills. Motion carried. It was noticed in the treasurer's report that \$1,000 had been deposited into the wrong account. It was supposed to go in to the Education Foundation account. The AC will transfer the appropriate funds by the end of the week.

NRCS Report: Report attached.

RC Report: See attached report.

AC Report: See attached report.

Old Business – SWCD Future – Water tester still has not been purchased. We are waiting on a reply for a possible grant to help cover the cost. A disclaimer will need to be developed before any well water testing is done. Get a hold of Winnebago Co. Farm Bureau to see what type of disclaimer they have for their county. There have been ongoing discussions for the past few months about all departments in the USDA building moving to a new location sometime in the winter. Ground has been broken and construction started. Along with a new building, the SWCD has asked the contractor about putting up an extra storage shed as well. Dave H has had some conversations with the new landlord and came to a rental rate agreement of \$300 per month for the new shed. Mike Jacobsen moved, seconded by Jeff Deets made a motion that the board pay \$300 per month for shed rent at the new location. It was also mentioned to contact the new landlord again to see what type of lease agreement they would like. Motion carried. While talking about the new building, the AC stated that the current internet service has been very spotty lately and would like to look into new service for the new location. All board members said that is fine, to call around to see what other options there are for the new building location.

Employee Reviews/Contracts – Both employees turned in their evaluation forms. Contracts were discussed and a statement was added to the contracts stating both employees will be offered an Individual Coverage HRA, \$500 per month/\$6,000 per year, that will go into effect January 2020. Dave Cook made a motion, seconded by Dan Exner to accept the employee contracts and reviews as written. Motion carried. The IRS is still trying to work out the details before any information can be released to the public. While talking about contracts, health insurance was mentioned again as well. The IDOA has released \$1M in funding for SWCD insurance. We are waiting on information from the IRS to see if HRA's can be offered along with the insurance from the IDOA.

Office Equipment Insurance – Received an email from one insurance company and will be in contact with them again to see what type of coverage they will offer.

Tree planter – Still needs taken to repair shop to get hitch fixed then will get new tires. Can take off agenda.

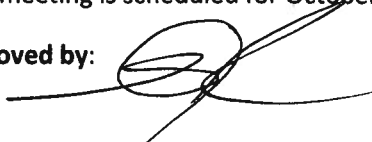
New Business

Executive Session –

Adjourn: Mike Jacobsen moved, seconded by Dave Cook to adjourn the meeting at 9:16am. Motion carried.

Next meeting is scheduled for October 2, 2019 at 8:30am.

Approved by:



Transcribed by: Patricia Paxson, AC

Monthly SWCD Education Board Meeting Minutes

September 4, 2019

Chairman, Paul Young, called the meeting to order at 9:17am September 4, 2019. Location: USDA Building Morrison, IL

Those present were: Mike Jacobsen, Dan Exner, Dave Cook, Jeff Deets, Paul Young and Mark Kaiser.

District Staff: Dave Harrison - Resource Conservationist - absent, Patricia Paxson - Administrative Coordinator

NRCS Personnel: Eric Peitz

Guests: None

Minutes: A motion was made by Mike Jacobsen, seconded by Jeff Deets to approve the August 14, 2019 minutes. Motion carried.

Treasurer's Report/Pending Bills: Mike Jacobsen gave report. Dan Exner moved, seconded by Dave Cook to accept the Treasurer's report as well as approve the pending bills. Motion carried. It was noticed in the treasurer's report that \$1,000 had been deposited into the wrong account. It was supposed to go in to the Education Foundation account. The AC will transfer the appropriate funds by the end of the week.

Old Business

Fulton Education Center –The Nature Center is still busy. They are planning for Fall Fest October 5-6, 2019. They also will be having a large group of home-schooled children come in for a science lesson. They are thinking about asking for an education grant to help cover the cost of an intern for the coming year. To get more information about the ANC, take a look at their Facebook page – Andresen Nature Center.

Dean Huisingh Land – Waiting to hear more feedback from Dean to see how he wants to proceed with planning.

Cover Crop Workshop – The workshop that was planned by Univ. of IL Extension office for September 6, 2019, has been cancelled until further notice. Take off agenda.

Education grants – Had one school from Sterling call with questions about the education grants regarding a recycling program she wants to start. She will be sending in her grant request very soon.

New Business

Adjourn – Mike Jacobsen made a motion, seconded by Dave Cook to adjourn at 9:34am. Motion carried.

Next Meeting will follow the regularly scheduled District Board Meeting October 2, 2019.

Approved by:



Transcribed by: Patricia Paxson, AC